

## **Welcome to the Ajax Kids Place**

The Kids Place is an after school setting that offers a series of programs devoted to the physical, social and educational development of children. The Kids Place offers different classes for children ages 4 to 14. The activities are designed to educate and improve already acquired good social skills while reinforcing same in a group environment. When children enter into the environment created at the Kids Place, they will blossom with more confidence to explore and learn. Time spent at the Kids Place participating in these activities will contribute to child's healthy, skills development. The Kids Place is designed to help caring parents achieve their goals of fully developing the skills and potentials of their children while providing assistance to those parents finding child management and education challenging. Our mission is to provide a facility for family recreation and information while helping each child reach their full potential development in the areas of education, recreation, relationships and social skills.

Thank you

Leshar Shaw  
**Facility Manager**

## **Registration Information**

Registration is mandatory to participate in any of our programs.

## **Registration Forms**

Registration forms are available for pick up at the Kids Place located at 377 Mackenzie Ave E Unit 7, or online at [www.tkp4u.com](http://www.tkp4u.com)

## **Waitlists**

If a program is filled up, you will be placed on a waiting list and notified when a space become available.

## **Age of participation**

Children must be the specified age required for each program.

## **Parent/Visitor Pass**

Due to the safety of the entire child at The Ajax Kids Place, we do not allow anyone from outside beyond the main gate unless they have a parent of visitors pass. You may obtain a pass from the administrator for the purpose of accessing the snack bar, talking to your child's instructor or to pick-up a child 6 or under. Any other requests for a parent/visitors pass may need to be approved by a manager first.

## **Pick-up/ Drop-off**

When dropping off your child(ren) at The Ajax Kids Place for programs, please sign them in at the front desk before leaving the centre. Please do not leave your children until it is time for their class. After signing your child in they may go into their class to meet their instructor. If your child is 6 or under please ask the administrator for a parent/visitor pass, in order to bring your child directly to their instructor. Parents are welcomed to wait in the waiting room while their children are in lessons. When you are picking-up your child please remember to always sign them out with the time, date and your personal signature. Please advise the administrator if someone else will be picking-up your child at anytime.

### **Make-up Sessions/ Late Policy**

Please be advised that classes are due to start and finish at the exact time slot you registered for. There is no make-up time if your child arrives to class late. If your child is unable to attend a class please call 24hours before the class begins in order for your child to have a make-up class booked with the same month of the cancellation. If there is a notice given less than 24hours there will be no make-up session granted for that particular class.

### **Behavior policy**

We are committed to creating a safe and fun environment for all participants, therefore coarse languages; unruly behavior and lack of detrimental to the wellbeing of others or toxic to the learning environment will be subject to removal

### **Payment Information**

All payment are due on a monthly basis. Payments can be made on the 1<sup>st</sup> or 15<sup>th</sup> of each month. Payments can be made by cash, cheque or debit at the front office or by credit card online at [www.tkp4u.com](http://www.tkp4u.com). It \$40.00 charge for any cheque that is returned NSF plus an additional \$10.00 late fee. There will be a \$10.00 late fee for any payments that are made after the 1<sup>st</sup> or 15<sup>th</sup> of the month.

 The Ajax Kids/ Family Community Place   
7-377 Mackenzie Ave Ajax, ON L1S 2G2  
**Media Release Form**

Dear Parents/Guardian,

We would like your permission to take pictures of you children engaging in activities, participating in events and having fun at the kids place. It's a possibility that some pictures will be used for our website, newsletter and for our bulletin boards in The Kids/Family Community Place.

We declare that the pictures taken during summer camp will remain confidential and will only be used for the following purposes listed above.



- I give The Ajax Kids/ family Community Place permission to take pictures of my child.
  
- I do not give The Ajax Kids/ Family Community Place permission to take pictures of my Child.

1. Childs Name: \_\_\_\_\_

2. Childs Name: \_\_\_\_\_

Parent/ Guardians Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

 **Ajax Kid's Place Medical Form** 

7-377 Mackenzie Ave, Ajax ON L1S 0B6 (905) 239-6571

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Name: \_\_\_\_\_  
(First/ Middle/ Last)

Parents/ Guardian: \_\_\_\_\_ Phone # \_\_\_\_\_

Health Card# \_\_\_\_\_

Doctors Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Doctors Address: \_\_\_\_\_

Does your child have any allergies or health concerns? (If so please specify.)

Y\_\_\_ N\_\_\_

Allergies/Health Concerns:

\_\_\_\_\_  
\_\_\_\_\_

Does your child carry an Epipen? Y\_\_\_ N\_\_\_

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**Emergency Contact**

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

I authorized The Ajax Kids Place to administer First Aid and call an ambulance if necessary for medical attention for my child. I agree to bear the cost thereby incurred.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Ajax Kid's Place Medical Form



**7-377 Mackenzie Ave, Ajax ON L1S 0B6 (905) 239-6571**

**Child's Name:**

\_\_\_\_\_

(Last/First/Middle)

**Date of Birth:** \_\_\_\_\_ **Gender:** \_\_\_\_\_

(yyyy/mm/dd)

**Parents/GuardiansName:** \_\_\_\_\_

(Last/First)

**Address:**

\_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **PostalCode:** \_\_\_\_\_

**Telephone:** (\_\_\_\_) \_\_\_\_\_ **Cell:** (\_\_\_\_) \_\_\_\_\_

**Work:** (\_\_\_\_) \_\_\_\_\_

**Email:** \_\_\_\_\_

**Circle**

**Vocal Lessons  
Piano Lessons  
Drum Lessons  
Guitar Lessons  
Arts & Crafts**

**Baking Lessons  
Math Tutoring  
English Tutoring  
Homework Help**